

2018 Charge Conference Forms

Please read these brief instructions carefully before you begin the process.

District specific instructions and Forms vary slightly. If you have not received communication from your district, please reach out to them for instructions on when and how to submit your forms.

Charge Conference Forms can be completed and saved on your computer or printed and filled out by hand.

These forms can be obtained or worked on from any computer with Internet access, **Adobe Acrobat® Reader**, and a working printer. The 2018 Charge Conference forms have been optimized for use with Adobe Reader 9 and above. [Click here to learn more.](#)

Although you can open and use the forms in your browser window, **we recommend you save the forms to your computer and open them in Adobe Acrobat Reader. Doing this will allow you to complete the forms and save/print them without being online. Some browsers appear to handle pdf forms but do not save properly and you can lose some or all of your data. Use the free Adobe Reader or Adobe Reader browser plugin for best results.**

The PDF fillable format allows you to fill in the blanks from your computer. It is important to remember that once you close a form, the data will NOT be saved unless you have updated to Adobe Reader 9 or above. You should be successful if you follow these five simple steps:

1. For best results, all forms should be filled in starting with the first field.
2. Complete and print each form before moving on to the next one. Reader 9 and above users can save the form with data at any time.
3. Before closing a form, recheck your work to ensure that the form has been completed correctly.
4. Print a copy of the form for your church and a copy for the District Office.
5. Close the form and start on the next one.

Please remember to print a copy of each completed form and to check your work carefully.

If you have any questions about the charge conference forms please contact your District Office.